

31 August 2015

Dean Gordon Munro
PO Box 142
Matakana 0948

Dear Sir or Madam

Compliance schedule number: WOF/3529
Address: 2-6 Wharf Street, Warkworth 0910
Area office: Orewa
Expiry date: 23 August 2015
Usage: Commercial

Building Warrant of Fitness

The above property is now without a current Building Warrant of Fitness. Failing to renew the Building Warrant of Fitness and provide Council with a copy of this notice and supporting documents by the expiry date places the building owner in breach of the Building Act 2004 (the Act) and constitutes an offence under s.108.

The Act requires the owner to:

- provide Council with a copy of the renewed Building Warrant of Fitness (Form 12) on the anniversary date of the issue of the Compliance Schedule together with all certification from IQP's (using Form 12A) indicating that the performance standards for the specified systems have been fully complied with for the previous 12 months; and
- ensure that a copy of the Building Warrant of Fitness is displayed in a position where the users of the building have ready access

Please treat this matter with some urgency and provide the above documentation.

If you have any further queries regarding this matter, please contact the undersigned on (09) 440 7486 or email quoting the above compliance schedule number.

Yours faithfully



Alfredo Sodo
Senior Technical Building Warrant of Fitness Officer
BUILDING CONTROL- HENDERSON SERVICE CENTRE
Email: bwoforewa@aucklandcouncil.govt.nz