

31 March 2025

Paul Ross  
34 Canterbury Street  
RD 7, Rangiora 7477  
[qualitycleans@xtra.co.nz](mailto:qualitycleans@xtra.co.nz)

Sir / Madam

## Request for information

Building Consent: BCN/2025/1668

15A Clyde Road Riccarton

Alteration to dwelling - installation of Masport Rakaia (ULEBS), dry, freestanding, woodburner, CAC-200855

We need more information to continue working on processing your building consent application.

### The information we need is:

| RFI Code | RFI Items                                                                                                                                                                                                                                         | Status |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| B1 - 001 | Is this flue being installed within the existing chimney? If yes, please provide a structural integrity report of the chimney.<br><br>If not being installed within the existing chimney please provide an intermediate floor penetration detail. |        |
| B1 - 002 | The previous log burner was inbuilt. Is this free standing burner being installed within this alcove? If it is please provide the measurements for the alcove.                                                                                    |        |
| C2 - 002 | Please provide the flue specifications                                                                                                                                                                                                            |        |
| F7 - 001 | The kitchen/breakfast nook will require a smoke/heat alarm to comply with the new acceptable solution.                                                                                                                                            |        |

Can you please send us this information along with a covering letter explaining the actions taken for each item as soon as possible and highlight all changes to revised documentation, as your application is now on hold. Before we can continue processing your application we will need the requested information in full. Partial responses may not be reviewed until there is a complete response to all the requested information.

### To send us the information we have asked, you can:

- Send it to us online at <http://onlineservices.ccc.govt.nz>. Use the upload additional information option once you have registered (this is free). For more information, see <http://www.ccc.govt.nz/bcguide>.
- Or you can post or deliver the information to the address above.

If you would like to talk to us, you can call me on the number below. Please do not lock or password-protect PDFs, as they have to be merged into final consent documents.

Yours sincerely

Jono Boorer  
Building Control Officer - Level 2  
03 941 8651