618- 233.0

File-Rite
LATERAL FILING SYSTEM

FILE NUMBER: _____

SUBJECT: _____
_____
_____
_____

		2 7 9 6 7							

DATE OPENED: _____ DATE CLOSED: _____

_____
_____
_____
_____
_____
_____
_____
_____

unless ticked file will be destroyed after 10 years

☐ ☐ ☐

DO NOT DESTROY | DESTROY ONLY AFTER 10 YEARS | CAN BE DESTROYED BY
_____ (date)

Filecorp
The Records Management Experts

0 0 7 6 9 7 2