

Building Consent Construction Documentation and Advice Notes

As at	2 April 2025
Project number	BCN/2025/1668
Description of consent	Alteration to dwelling - installation of Masport Rakaia (ULEBS), dry, freestanding, woodburner, CAC-200855
Site address	15A Clyde Road Riccarton Lot 2 DP 41440

Construction documentation

Under Sections 90, 94, and 45a the following construction documentation is required to be provided for the Christchurch City Council to be satisfied, on reasonable grounds, to issue the code compliance certificate. These may include third-party inspections and certifications that have provisions that are endorsed on the building consent in relation to inspection during the carrying out of building work, and must be taken to include the provisions of Section 90 of the Building Act 2004.

Construction statements

- **Solid/liquid fuel appliance:** Provide a B-083 statement from your nominated contractor.

Advice notes

Please read and follow the advice notes listed below. Failure to do so may create difficulties in obtaining a code compliance certificate.

- All building work must be carried out in accordance with the approved building consent documents. A full and current copy of the stamped documents must remain on site for reference at all times. This may include approved documents in digital format presented on an electronic device provided they are easily readable. For example documents presented on a smart phone screen would not be considered easily readable.
- A building consent lapses and is of no effect if the building work to which it relates does not commence within 12 months after the date of issue of the building consent. A building consent authority may allow a further period if an extension of time to start work is requested.
- An owner must apply for a code compliance certificate as soon as practicable after all building work to be carried out under a building consent is completed. If after two years there has been no application for a code compliance certificate, under Section 93(2)(b), a building consent authority, must decide whether it can issue a code compliance certificate. Council may need to carry out a building inspection to assist with this decision or extend its time to make this decision. At this time we will also invoice any accrued fees associated with the building work.
- If you wish to make changes to your building consent, you must apply for an amendment or a minor variation. An amendment or a minor variation must be granted before the building work is carried out. Refer to www.ccc.govt.nz/consents-and-licences/building-consents/building-consent/change-your-building-consent.

- **Further works may be discovered:** Further works may be discovered during the construction phase of this consent. This could be established from on-site investigations by the owner's consultant or from previously unknown damage being uncovered. These works are likely to be considered additional to or vary from those approved in the building consent. A minor variation or an amendment to the building consent must be applied for and granted prior to the commencement of the additional works.