

14 September 2015

Dean Gordon Munro
PO Box 142
Matakana 0948

Dear Sir or Madam

WARNING NOTICE – EXPIRED WARRANT OF FITNESS

Compliance schedule number: WOF/3529
Address: 2-6 Wharf Street, Warkworth 0910
Area office: Orewa
Expiry date: 23 August 2015
Usage: Commercial

Being the owner/manager/agent, you are advised that the council has not yet received a renewed Building Warrant of Fitness for the above property, failing to forward this document becomes a breach of the Building Act 2004.

Pursuant to s.108 (1) of the Act:

Pursuant to section 108 (1) of the Building Act 2004, the owner of the building is required to supply (through their Independent Qualified Person) to the council annually, a building warrant of fitness that:

- i. is in the prescribed form (Building Regulations)
- ii. contains the prescribed particulars and documentation
- iii. states that the inspection, maintenance and reporting requirements contained in the compliance schedule have been fully complied with during the previous 12 months.

Pursuant to s.108 (4) and (5) of the Act:

The owner must publicly display a copy of the Building Warrant of Fitness in a place in the building to which users of the building have ready access. The owner maybe prosecuted for knowingly failing to supply and display a current Building Warrant of Fitness.

Council regards any legal action as a last resort and trusts that you will rectify this situation immediately and thus avoid any prosecution proceedings.

Please treat this matter with urgency and provide the above documentation.

If you have any further queries regarding this matter, please contact the undersigned on (09) 440 7486 or email quoting the above compliance schedule number.

Yours faithfully



Alfredo Sodo
Senior Technical Building Warrant of Fitness Officer
BUILDING CONTROL- HENDERSON SERVICE CENTRE
Email: bwoforewa@aucklandcouncil.govt.nz