

03-Feb-2009

Ref WOF/3529

Dean Gordon Munro
PO Box 142
Matakana 0948

BUILDING WARRANT OF FITNESS AT: 2-6 Wharf Street, Warkworth 0910

Your building currently has a Building Warrant of Fitness, which is based on your Compliance Schedule. It is the Council's responsibility under the Building Act 2004 to periodically audit your records, to check your compliance with the Building Act requirements.

It is the responsibility of the Building owner to keep the records of the IQP and owners inspections and maintenance carried out upon the systems & features shown in the Compliance Schedule.

We will be in your area next week Friday on the 13th February 2009 and will call upon the premises between the hours of 11.00 a.m. to 3.00 p.m.

If this is not convenient for you, please contact me at our Orewa Office on 0800 426 5169 to arrange for another time.

Please note: An audit of Building Warrant of Fitness documents, and the site visit will be \$110.00 any follow up time required will be charged at an hourly rate.
Your assistance with this would be appreciated.

Yours faithfully

Irene Wecke
Building Compliance Officer
COMPLIANCE AND MONITORING