



**BODY CORPORATE 46906
UNITS 3, 5, 7, 9, 11, 15, ELMDALE LANE
CHRISTCHURCH**

Notice is hereby given of the intention to hold an Annual General Meeting of the above Body Corporate.

The meeting will be held on **Monday, 6th May 2024 at 11.00 a.m.** by:

- **Attending in person at Skyway's office, 12/21 Bealey Avenue, Merivale, Christchurch**
- **Zoom (meeting link will be provided prior to the meeting)**
- **Phone: 03 356 0460**

Please notify our office how you will be attending. We look forward to your attendance.

Unit Owners should be aware that they are unable to vote or form part of the quorum required to hold the meeting unless all body corporate levies and other amounts that are from time to time payable to the body corporate in respect of the unit have been paid.

1. We invite nominations for the election of candidates to the following positions:

- (i) as the Chairperson
- (ii) to the Body Corporate Committee

Note: A body corporate of a unit title development of 9 or fewer principal units may form a body corporate committee. A body corporate of a unit title development of 10 or more principal units must form a body corporate committee unless the body corporate, by special resolution, decides not to form a body corporate committee.

Candidates must be owners of principal units in the unit title development of the Body Corporate.

2. We invite owners to propose in writing matters for discussion at the meeting and advise that should this discussion require a vote by Body Corporate Members a Resolution must also be supplied for inclusion in the Agenda.

Please reply by e-mail to finance@skywaybodycorporate.co.nz or by post to **PO Box 36127, Merivale, Christchurch 8014**, and to arrive **no later than Monday, 8th April 2024**, should you wish to include an item for the Agenda for the meeting. This will be circulated to Owners prior to the meeting along with all other meeting information.